



THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
MATERIALS MANAGEMENT DEPARTMENT  
101 OLD VENICE ROAD OSPREY, FLORIDA 34229  
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Enc. \_\_\_\_\_

May 7, 2013

**TO:** Ms. Lori White, Superintendent  
Members of the School Board

**FROM:** Carol A. Lichon, Manager  
Purchasing & Fixed Asset Accounting

**DATE:** April 19, 2013

**RE:** *Deletion List*

Listed on the attached pages are items of furniture, equipment, and vehicles that are unaccounted for, traded in, irreparable, otherwise inoperative or obsolete. Upon Board approval, these items will be deleted from the active property records and disposed of in accordance with Chapter 274 of the Florida Statutes and any applicable Federal regulations. The following information is listed for each item:

Asset Number – This is the property record number and the inventory number assigned to the item by the Fixed Asset Accounting Office.

Description - This is a brief description of the item.

In-Service Date - This column indicates the year the item was acquired.

Acquisition Cost - Chapter 274 of the Florida Statutes does not provide for any depreciation in the value of equipment. Therefore, all values shown are historical or estimated costs.

Retirement Reason - This column gives a brief reason why the item is classifiable as property to be deleted. This description is taken from the "Deletion of Property Report" form that is completed by the cost center head of the school or department to which the item is assigned.

Additional non-tagged items with an original acquisition value below \$750 will be recycled, sold at auction, or otherwise disposed of.

CL/ef  
Attachment

Please be aware that all mail sent to and from Sarasota County Public Schools is subject to the public records law of Florida.

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: PINE VIEW SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0021	0021	143987	BATTERY BACK-UP	0721	APC	09/26/2008	814.05	368.26	04/19/2013	Not Economical to Repair	
<b>** 0021 TOTAL **</b>			<b>NO. OF ITEMS</b>				<b>ACQ COST</b>	<b>CURR VAL</b>			
			1				814.05	368.26			

### COST CENTER: SARASOTA MIDDLE SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0031	0031	141603	DESIGNJET PLOTTER	0373	HP	06/12/2008	2,350.00	430.83	04/19/2013	Not Economical to Repair	
<b>** 0031 TOTAL **</b>			<b>NO. OF ITEMS</b>				<b>ACQ COST</b>	<b>CURR VAL</b>			
			1				2,350.00	430.83			

### COST CENTER: BOOKER HIGH SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0085	0085	86590	MONITOR 8"	0237	SONY	08/20/1997	775.00	0.00	04/11/2013	Obsolete	
0085	0085	102897	PUGMILL	0731	SHIMPO	10/03/2002	2,030.00	0.00	04/11/2013	Unusable Due to Deterioration	
<b>** 0085 TOTAL **</b>			<b>NO. OF ITEMS</b>				<b>ACQ COST</b>	<b>CURR VAL</b>			
			2				2,805.00	0.00			

### COST CENTER: BRENTWOOD MIDDLE SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0101	0101	124164	LAPTOP NC6320	0360	HP	06/05/2006	1,085.62	0.00	04/19/2013	Obsolete	
<b>** 0101 TOTAL **</b>			<b>NO. OF ITEMS</b>				<b>ACQ COST</b>	<b>CURR VAL</b>			
			1				1,085.62	0.00			

### COST CENTER: ENGLEWOOD ELEMENTARY SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0121	0121	49836	WHEELWRITER 5	0303	IBM	01/01/1985	836.00	0.00	04/19/2013	Obsolete	
<b>** 0121 TOTAL **</b>			<b>NO. OF ITEMS</b>				<b>ACQ COST</b>	<b>CURR VAL</b>			
			1				836.00	0.00			

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

COST CENTER: VENICE ELEMENTARY SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0211	0211	138516	COMPUTER DC5700	0367	HP	10/02/2007	985.62	49.28	04/15/2013	Obsolete	
0211	9020	102531	MICROCOMPUTER GX50	0367	DELL	08/22/2002	826.93	0.00	04/15/2013	Obsolete	
0211	9020	105490	MICROCOMPUTER 360	0367	DELL	07/24/2003	1,640.00	0.00	04/15/2013	Obsolete	
0211	9020	105491	MICROCOMPUTER 360	0367	DELL	07/24/2003	1,640.00	0.00	04/15/2013	Obsolete	
0211	9020	108240	COMPUTER GX270	0367	DELL	11/24/2003	895.20	0.00	04/15/2013	Obsolete	
0211	9020	133559	COMPUTER DC7700	0367	HP	06/01/2007	1,305.23	0.00	04/15/2013	Obsolete	
0211	9020	133564	COMPUTER DC7700	0367	HP	06/01/2007	1,305.23	0.00	04/15/2013	Obsolete	
0211	9020	133580	COMPUTER DC7700	0367	HP	06/01/2007	1,305.23	0.00	04/15/2013	Obsolete	
0211	9020	108241	COMPUTER GX270	0367	DELL	11/24/2003	895.20	0.00	04/15/2013	Obsolete	
0211	9020	108242	COMPUTER GX270	0367	DELL	11/24/2003	895.20	0.00	04/15/2013	Obsolete	
0211	9020	108243	COMPUTER GX270	0367	DELL	11/24/2003	895.20	0.00	04/15/2013	Obsolete	
0211	9020	108246	COMPUTER GX270	0367	DELL	11/24/2003	895.20	0.00	04/15/2013	Obsolete	
0211	9020	108248	COMPUTER GX270	0367	DELL	11/24/2003	895.20	0.00	04/15/2013	Obsolete	
0211	9020	118109	COMPUTER DC5100	0367	HP	06/03/2005	793.03	0.00	04/15/2013	Obsolete	
0211	9020	118114	COMPUTER DC5100	0367	HP	06/03/2005	793.03	0.00	04/15/2013	Obsolete	
0211	9020	133494	COMPUTER DC7700	0367	HP	06/01/2007	1,305.23	0.00	04/15/2013	Obsolete	
0211	9020	133495	COMPUTER DC7700	0367	HP	06/01/2007	1,305.23	0.00	04/15/2013	Obsolete	
0211	9020	133526	COMPUTER DC7700	0367	HP	06/01/2007	1,305.23	0.00	04/15/2013	Obsolete	
<b>** 0211 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				18			19,881.19	49.28			

COST CENTER: VENICE HIGH SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0221	0221	104325	DIGITAL COPY MACHINE	0333	SAVIN	04/22/2003	6,089.00	0.00	04/19/2013	Obsolete	
0221	0221	122410	LASERJET 4250DTN	0362	HP	05/13/2005	1,485.02	0.00	04/19/2013	Obsolete	
0221	0221	124259	LAPTOP NC6320	0360	HP	06/05/2006	1,085.62	0.00	04/15/2013	Obsolete	
0221	0221	125474	LASERJET 2420DN	0362	HP	11/21/2006	774.00	0.00	04/19/2013	Obsolete	
0221	0221	130606	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/15/2013	Obsolete	
0221	0221	130609	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/15/2013	Obsolete	
0221	0221	130610	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/15/2013	Obsolete	
0221	0221	130613	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/15/2013	Obsolete	
0221	0221	130622	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/15/2013	Obsolete	
0221	0221	130628	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/15/2013	Obsolete	
0221	0221	130631	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/15/2013	Obsolete	
0221	9020	114361	COMPUTER GX280	0367	DELL	03/24/2005	1,496.36	0.00	04/15/2013	Obsolete	
0221	9020	118296	COMPUTER DC5100	0367	HP	05/27/2005	793.03	0.00	04/15/2013	Obsolete	
<b>** 0221 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				13			20,092.37	0.00			



# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: OAK PARK SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0293	0293	65435	WHEELWRITER 30	0303	IBM	02/01/1988	900.00	0.00	04/19/2013	Obsolete	
0293	0293	89333	PROJECTOR VIDEO	0204	SHARP	07/10/1998	4,350.00	0.00	04/19/2013	Obsolete	
<b>** 0293 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				2			5,250.00	0.00			

### COST CENTER: SARASOTA COUNTY TECHNICAL INSTITUTE

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0391	0391	84208	TAPE DUPLICATOR	0217	TELEX	10/03/1996	1,640.00	0.00	04/19/2013	Not Economical to Repair	
0391	0391	127857	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Not Economical to Repair	
0391	0391	127861	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/09/2013	Not Economical to Repair	
0391	0391	127862	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Not Economical to Repair	
0391	0391	130373	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Obsolete	
0391	0391	130378	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/09/2013	Not Economical to Repair	
0391	0391	130384	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/09/2013	Not Economical to Repair	
0391	0391	130398	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Obsolete	
0391	0391	135909	COMPUTER DC7700	0367	HP	09/04/2007	1,228.60	40.95	04/09/2013	Obsolete	
0391	0391	135912	COMPUTER DC7700	0367	HP	09/04/2007	1,228.60	40.95	04/09/2013	Obsolete	
0391	0391	135913	COMPUTER DC7700	0367	HP	09/04/2007	1,228.60	40.95	04/19/2013	Obsolete	
0391	0391	135915	COMPUTER DC7700	0367	HP	09/04/2007	1,228.60	40.95	04/09/2013	Obsolete	
0391	0391	136579	LAPTOP 6710B	0360	HP	10/02/2007	1,126.25	0.00	04/09/2013	Not Economical to Repair	
0391	0391	140809	LAPTOP 6710B	0360	HP	02/27/2008	1,049.63	0.00	04/09/2013	Not Economical to Repair	
<b>** 0391 TOTAL **</b>				<b>NO. OF ITEMS</b>			<b>ACQ COST</b>	<b>CURR VAL</b>			
				14			17,099.62	163.80			

### COST CENTER: VENICE MIDDLE SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
0451	0451	124338	LAPTOP NC6320	0360	HP	06/05/2006	1,085.62	0.00	04/19/2013	Obsolete	
0451	0451	124347	LAPTOP NC6320	0360	HP	06/05/2006	1,085.62	0.00	04/19/2013	Obsolete	
0451	0451	124354	LAPTOP NC6320	0360	HP	06/05/2006	1,085.62	0.00	04/19/2013	Obsolete	
0451	0451	124356	LAPTOP NC6320	0360	HP	06/05/2006	1,085.62	0.00	04/19/2013	Obsolete	
0451	0451	124361	LAPTOP NC6320	0360	HP	06/05/2006	1,085.62	0.00	04/19/2013	Obsolete	
0451	0451	124364	LAPTOP NC6320	0360	HP	06/05/2006	1,085.62	0.00	04/19/2013	Obsolete	
0451	0451	125177	LAPTOP NC6320	0360	HP	08/22/2006	1,013.00	0.00	04/19/2013	Obsolete	
0451	0451	127638	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Obsolete	
0451	0451	127654	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Obsolete	
0451	0451	128084	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Obsolete	
0451	0451	128092	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Obsolete	

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

0451	0451	130051	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Obsolete
0451	0451	130075	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Obsolete
0451	0451	130655	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Obsolete
0451	0451	130657	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Obsolete
0451	0451	130658	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Obsolete
0451	0451	130660	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Obsolete
0451	0451	130661	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Obsolete
0451	0451	130673	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Obsolete
0451	0451	130713	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Obsolete
0451	0451	131077	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Obsolete
0451	0451	131127	LAPTOP NC6320	0360	HP	01/23/2007	1,195.62	0.00	04/19/2013	Obsolete
0451	0451	133320	LAPTOP NC6320	0360	HP	06/01/2007	1,195.62	0.00	04/19/2013	Obsolete
0451	0451	134010	LAPTOP NC6320	0360	HP	06/01/2007	1,195.62	0.00	04/19/2013	Obsolete
0451	0451	134470	LAPTOP NC6320	0360	HP	06/01/2007	1,195.62	0.00	04/19/2013	Obsolete
0451	0451	137083	LAPTOP	0360	HP	08/20/2007	1,027.25	0.00	04/19/2013	Obsolete

<b>** 0451 TOTAL **</b>				<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>				
				26	30,075.13	0.00				

### COST CENTER: LAUREL NOKOMIS SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
1211	1211	93921	LASERJET 4050	0362	H.P.	02/01/2000	1,178.00	0.00	04/15/2013	Not Economical to Repair	
1211	1211	105397	LASERJET 2300N	0362	HP	07/22/2003	845.00	0.00	04/15/2013	Not Economical to Repair	
1211	1211	110834	LASERJET 2300N	0362	HP	06/22/2004	847.91	0.00	04/15/2013	Not Economical to Repair	

<b>** 1211 TOTAL **</b>				<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>					
				3	2,870.91	0.00					

### COST CENTER: ATWATER ELEMENTARY SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
1241	1241	144628	BASE RADIO	0242	MOTOROLA	04/02/2009	6,717.95	2,351.28	04/11/2013	Obsolete	

<b>** 1241 TOTAL **</b>				<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>					
				1	6,717.95	2,351.28					

### COST CENTER: TATUM RIDGE ELEMENTARY SCHOOL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
1282	1282	136121	COMPUTER DC5700	0367	HP	09/27/2007	909.00	30.30	04/15/2013	Obsolete	

<b>** 1282 TOTAL **</b>				<b>NO. OF ITEMS</b>	<b>ACQ COST</b>	<b>CURR VAL</b>					
				1	909.00	30.30					

# FIXED ASSET RECORD DELETE

## FURNITURE, FIXTURES, AND EQUIPMENT DELETION REPORT

### COST CENTER: SUNCOAST POLYTECHNICAL

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
1391	0391	142493	LAPTOP 6710B	0360	HP	06/16/2008	1,072.62	0.00	04/19/2013	Obsolete	
1391	0391	142528	LAPTOP 6710B	0360	HP	06/16/2008	1,072.62	0.00	04/19/2013	Obsolete	
1391	1391	137382	LAPTOP 6710B	0360	HP	08/20/2007	1,027.25	0.00	04/15/2013	Not Economical to Repair	
1391	1391	142435	LAPTOP 6710B	0360	HP	06/16/2008	1,072.62	0.00	04/19/2013	Obsolete	
1391	1391	142489	LAPTOP 6710B	0360	HP	06/16/2008	1,072.62	0.00	04/19/2013	Obsolete	

** 1391 TOTAL **		NO. OF ITEMS	ACQ COST	CURR VAL
		5	5,317.73	0.00

### COST CENTER: INFORMATION SERVICES

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9020		101696	LATITUDE LAPTOP	0360	DELL	06/10/2002	2,310.19	0.00	04/19/2013	Obsolete	
9020		101697	LATITUDE LAPTOP	0360	DELL	06/10/2002	2,310.19	0.00	04/15/2013	Obsolete	

** 9020 TOTAL **		NO. OF ITEMS	ACQ COST	CURR VAL
		2	4,620.38	0.00

### COST CENTER: FACILITIES

CC#	LOC	ASSET NO	DESCRIPTION	CLASS	MFR	IN-SRVC DT	ACQ COST	CURR VAL	RETIRE DT	RETIRE RSN	POLICE CASE#
9029		86072	MOBILE RADIO 2-WAY	0242	MOTOROLA	05/21/1997	2,131.50	0.00	04/11/2013	Unaccounted For	Case #12-43828
9029		122915	FLOOR SCRUBBER 26"	0544	ADVANCE	04/07/2006	4,949.99	530.35	04/11/2013	Unaccounted For	Case #12-43828
9029		124082	LAPTOP NC6320	0360	HP	06/05/2006	1,085.62	0.00	04/11/2013	Unaccounted For	Case #12-43828
9029	0131	113343	FLOOR SCRUBBER 26"	0544	ADVANCE	10/22/2004	4,949.99	0.00	04/11/2013	Unaccounted For	Case #12-43828
9029	9029	137161	LAPTOP NC6320	0360	HP	08/20/2007	1,027.25	0.00	04/11/2013	Unaccounted For	Case #12-43828
9029	9029	61546	CARPET EXTRACTOR	0546	CASTEX	10/01/1988	1,999.90	0.00	04/11/2013	Unaccounted For	Case #12-43828
9029	9030	92771	VAN	0810	CHEVROLET	03/22/1999	16,996.00	0.00	04/15/2013	Obsolete	

** 9029 TOTAL **		NO. OF ITEMS	ACQ COST	CURR VAL
		7	33,140.25	530.35

** GRAND TOTAL **		NO. OF ITEMS	ACQ COST	CURR VAL
		98	153,865.20	3,924.10